

## Letter of Intent to Establish a Subcontract: Foreign Subrecipient

The proposed Subrecipient offers the following information and intends to enter into good faith negotiations toward a subcontract with the *University of Utah* after an award is made for the following proposal:

Proposal Information	
Prime Sponsor:	
FOA/Solicitation:	
Principal Investigator:	
Proposal Title:	
Project Dates:	

Subrecipient Information	
Institution Name:	

Performance Site	
Address:	
City/State/Country /	
Postal Code:	
UEI:	

Site Principal Investigator/Lead	
Name / Title:	
Phone / Email:	

Administrative Contact	
Name / Title:	
Phone / Email:	

Assurances			
Human Subjects:	Yes	No	Assurance Number
Vertebrate Animals:	Yes	No	Assurance Number

Proposed Budget		
	Initial Year	Entire Project Period
Direct Costs:		
Indirect Costs:		
Total Costs:		

Does this proposal include a cost share requirement? Yes      No

Cost Share Commitment: Initial Year  Entire Period

If a Subcontract is issued, foreign subrecipients will be required to provide to the University of Utah copies of **or electronic access to** all lab notebooks, all data, and all documentation that supports the research outcomes as described in its progress reports. These supporting materials must be provided to prime recipient with each scientific update in line with the timelines outlined in the Subcontract (no less than **once each year, in alignment with the progress report**). Click [HERE](#) for more information

Provide your U.S. W-8BEN form, signed within the last 12 months, with this Letter of Intent. Blank W-8BEN found [HERE](#)

We certify that we are aware of the agency's consortium agreement policy and are prepared to establish the necessary inter-organizational agreement consistent with that policy.

\_\_\_\_\_  
Signature of Subrecipient's Authorized Signing Official

\_\_\_\_\_  
Date

Authorized Signing Official	
Name / Title:	
Address:	
City/State/Zip (9 Digits):	
Phone / Email:	