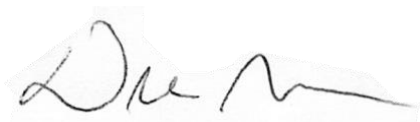Dear New Faculty,

Welcome to the University of Utah! The Office of the Vice President for Research is excited to support you as you build your new research program. We oversee all aspects of research administration at the University, including compliance and safety, research education and training, technology patent and commercialization, grant proposal development and submission, and more.

In this packet we have summarized some of the many available resources to help you find funding opportunities, prepare and submit grant proposals, improve your skills in grantsmanship, navigate research ethics and compliance, and maintain a safe research environment.

Our main webpages can be found at http://research.utah.edu. We have also created a dedicated set of resources related to health and safety during the COVID pandemic at http://research.utah.edu/coronavirus. As you navigate our campus and build your research program, we have many resources and guidelines to help protect you and our community as a whole.

Below we've highlighted other useful resources for investigators and scholars who are new to our campus. Please feel free to reach out to me with any questions and concerns at diane.pataki@utah.edu. I look forward to meeting you in person and welcome to the U!

Sincerely,

Diane Pataki, Ph.D.
Associate Vice President for Research
Professor of Biological Sciences

New Faculty Research Toolkit

Navigating the University's resources and processes for research can be daunting, but the VPR office offers introductory classes, contacts, and toolkits to help you get started. If you don't find what you're looking for in the resources below, or you need any additional assistance, please contact us at vproffice@utah.edu.

Required Onboarding for New PI's

- An onboarding training course **is required** for all new investigators at the University of Utah. This course will guide new PI's through the process of finding funding, preparing proposal documents, and submitting proposals.
  Click here to enroll in this course!

Funding Opportunities

- **Internal Funding:** The VPR Office manages a number of intramural funding opportunities for faculty across campus, including seed grants, major equipment purchases, scholarly & creative grants, and limited submissions opportunities.

- **External Funding:** Pivot is a searchable database that offers a variety of valuable resources including funding and publishing opportunities, collaborator profiles, and more. You should register with Pivot to "claim" your scholarly profile, search for funding, and set up automated notices of new funding opportunities.

News and Communications

- **Subscribe to Researcher's Corner:** Researcher's Corner is a bi-weekly VPR newsletter containing research announcements, grant opportunities, training programs, events, and more. Sign up here!

- **Follow VPR on Social Media:** Follow the VPR office on Facebook, Twitter, and Instagram for updates and highlights of campus research.

Other Resources

- **OSP New Investigator Resources:** The Office of Sponsored Projects (OSP) has compiled resources, tools, and handbooks for new investigators, including overviews of university policies, an OSP orientation, and links to support services. You will also find instructions if you need to transfer your funding from another institution.

- **IRB New Investigator Toolkit:** If you conduct research on human subjects, you will need to become familiar with the Institutional Review Board (IRB). Their "New Investigator Toolkit" walks new investigators through each step of human subjects research applications.

- **Environmental Health & Safety (EHS):** If you're setting up a research lab or work with any hazards beyond the normal office environment, you must register with the University's [Safety Administrative Management System](#) (SAM). SAM will guide you through a series of questions about your research program to help you determine the appropriate training programs and documentation for your research personnel and facilities.

- **Institutional Animal Care & Use Committee (IACUC):** IACUC oversees and evaluates all aspects of the University of Utah's animal care and use programs. If your research involves vertebrate animals please visit the [IACUC website](#) or [contact IACUC directly](#).

- **Center for Technology & Venture Commercialization (TVC):** TVC is responsible for all aspects of invention management, patents, licensing, startup formation and support, equity management, and early-stage funding. If your research has commercial applications or you're otherwise interested in industry partnerships, please visit the [TVC website](#).

Office of
RESEARCH INTEGRITY & COMPLIANCE
THE UNIVERSITY OF UTAH

Departments/Resources:

	Quality Compliance	**Caren Frost, PhD, MPH-Director** http://qualitycompliance.research.utah.edu
INSTITUTIONAL REVIEW BOARD THE UNIVERSITY OF UTAH	**HRPP & Institutional Review Board**	**Ann Johnson, PhD, MPH-Director** https://irb.utah.edu
COI CONFLICT OF INTEREST	**Conflict of Interest**	**Marc Rinehart, PhD- Director** https://coi.utah.edu
Office of Research Integrity & Compliance RESEARCH EDUCATION THE UNIVERSITY OF UTAH	**Research Education**	**https://education.research.utah.edu**
	Resource for Genetic & Epidemiologic Research	**Jahn Barlow, MPA-Director** https://rge.utah.edu
	Participant Advocacy	**Sadie Gabler-Director** https://rpa.utah.edu
	Institutional Biosafety Committee	**Neil Bowles, PhD-Biosafety Officer** https://ibc.utah.edu
ERICA ONLINE	**Office of Research Information Systems**	**Robert Larsen-Director** http://oris.research.utah.edu
	Foreign Influence	**Trent Foxley- Associate Director** https://integrity.research.utah.edu/disclosure-of-foreign-affiliation.php

The **mission** of the Office of Research Integrity and Compliance is to advance research integrity and compliance through developing, demonstrating, and disseminating innovative processes, tools and outreach that improve scientific outcomes, transparency and accountability through the translational research continuum.

Services for U

Research Ethics Consults
Need advice on a research project? Need help with a research problem? Confidential, informal one-hour research consults available.

Self-Assessment Tools
Do you want to make sure you are following proper research protocol?
Are you going to have an audit and want to make sure you are ready?
We have tools to help you.

Research Misconduct and other Research Misbehaviors
Need to make a *confidential* report about research misconduct or other research misbehaviors? Please contact us. "What would U do?" "See something, say something."

E3 Series
Discussions linked to current issues for research conduct.

Responsible Conduct of Research (RCR)
RCR is more than just completing CITI or GCP training. In-person training is also needed for graduate students, staff and faculty.

Institutional Conflict of Interest
When the institution or an institutional official has a financial interest, equity, or receives gifts or any type of payment, you need to disclose.

http://integrity.research.utah.edu

University of Utah
Research Education

Our Mission

REd provides "comprehensive training and learning opportunities and resources for faculty, students and staff engaged in responsible conduct of research at the University of Utah."

REd

- Offers up-to-date courses and seminars linked to the research enterprise
- Ensures that faculty, students, and staff develop the necessary skills to implement best practices for research
- Provides faculty, students, and staff with access to resources and tools to implement best practices for research

Grant Writing

REd offers a series of grant writing trainings, networks and workshops that target proposals to specific grant agencies.

REd collaborates with other groups on campus that offer grant writing training to faculty at all levels.

REd Classes

REd provides training opportunities in various formats to learn about the responsible conduct of research and appropriate management of research at the University of Utah.

Six (6) certificates are offered through specialized tracks for faculty, student and staff involved in research activities.

Best Practice Networks (BPN) 1-hour discussion based sessions are available at least once a month on different topics.

Other Resources

Special Events
- Ethics, Education & Engagement (E3)
- Updates on Research Administration Offices

Research Administration Offices Video Introductions

Listservs
- Research Administrators Network
- Clinical Research Coordinators

Website: education.research.utah.edu

Contact Information: researcheducation@utah.edu
801-587-3958

Research Education — Principal Investigators and Faculty

These classes are designed to support new and veteran investigators with the administration and management of their research activities.

September

Patent Searching and Public Information Resources	Tuesday, September 8th 2:00pm - 3:00pm
Advanced Consideration of the Criteria for IRB Approval of Research	Wednesday, September 9th 10:00am - 11:00am
Introduction to Research Integrity	Tuesday, September 22nd 10:00am - 11:00am
Grant Writing Network: The National Science Foundation (NSF)	TBD

October

Getting Publish: Responsible Authorship and Peer Review	Tuesday, October 13th 2:00pm - 3:00pm
Rigor, Transparency and Reproducibility in Research	Wednesday, October 14th 2:00pm - 3:00pm
Grant Writing Network: The Department of Defense (DoD)	TBD
Grant Writing Network: The National Institutes of Health (NIH)	TBD

November

Research Data Management and Sharing	Thursday, November 12th 2:00pm - 3:00pm
Case Studies in the Responsible Conduct of Research (RCR)	Wednesday, November 18th 10:00am - 11:00am
Grant Writing Network: Foundations and Charities	TBD
Mentoring Roles and Responsibilities	TBD

Asynchronous Classes

- Introduction to Responsible Conduct of Research (RCR)
- ⭐ Onboarding for New PIs: Submitting Proposals at the University of Utah
- Pivot - Funding Opportunities and Profiles
- Research Administration Overview Videos

View All REd Classes : https://education.research.utah.edu/classes_by_title/index.php

Office of Quality Compliance
THE UNIVERSITY OF UTAH

Mission

Office of Quality Compliance (OQC) is to facilitate safe, ethical, efficient, and high quality research. The OQC provides research resources to ensure protecting the welfare of human subjects and overall data integrity.

☑ Assist faculty and research staff in reviewing their study protocols and activities to ensure that local, state, federal, and university regulations are being met.

☑ Develop and host the Research Quality and Compliance Network, which is a University wide collaboration of people working in research compliance.

Please contact oqc@utah.edu to join the Research Compliance and Quality Network

Services

Reviews **1**

The Office of Quality Compliance conducts three types of reviews:

Best Practice Review is used to provide recommendations on-site about how to improve study activities involving human participants.

Routine Review is an evaluation of a research study that is non-exempt involving human subjects and approved by the U of Utah's IRB.

For-Cause Review is a triggered investigation of any research study involving human subjects that has been identified through the ORI&C.

Standard Operating Procedures **2**

Research quality and integrity is essential to the mission of the University of Utah. Standard Operating Procedures are used to help ensure consistency and compliance in the conduct of clinical research and standardized processes align with the 1U4U vision

Toolbox **3**

This tool kit offers templates for use with monitoring and tracking study activities. These documents are available for study teams to download and adapt for their own use.

75 South 2000 East #108, Salt Lake City, UT 84112

oqc@utah.edu, 801-581-7170

https://qualitycompliance.utah.edu