



Use this form to establish a companion project, under an awarded "parent" project. A co-investigator may be designated as a project executive and will be assigned his/her own budget and a University project for the portion of the research/study for which he/she is responsible. Companion projects allocate funds, including indirect costs, to the designated administrative department/unit. The primary PI will not change.

If you are a USTAR faculty member and your effort on a project is significant enough to warrant being reflected in the semi-annual USTAR reports *under your name*, a companion project will not accomplish this goal. You will need to create a separate DSS for your portion of the research/study. This is a rare exception in which the University would allow more than one PI (internally) under a single award number. The primary PI on the project will need to approve the budget regardless of whether the account is a companion or created through a new DSS.

Provide the following information on the Parent Project

DSS number: Project number:

PI Name: Administrating Department:

Short Title: Sponsor: Award No.:

Provide the following information on the Project Executive (PE) - #1

PE/PI Name: Empl. ID:

Dept/Div: Dept Org ID: College: College Org ID:

Location Code: Campus Address: Department Contact Empl. ID:

Tel. #: Email:

Provide the following information on the financial/ administrative responsibility, if different from above

Dept/Div: Dept Org ID: College: College Org ID:

Location Code: Campus Address: Department Contact Empl. ID:

Please attach a detailed re-budget using the re-budget for companion projects spreadsheet

Amount companion funded this action:\$

Provide the following information on the Project Executive (PE) - #2

PE/PI Name: Empl. ID:

Dept/Div: Dept Org ID: College: College Org ID:

Location Code: Campus Address: Department Contact Empl. ID:

Tel. #: Email:

Provide the following information on the financial/ administrative responsibility, if different from above

Dept/Div: Dept Org ID: College: College Org ID:

Location Code: Campus Address: Department Contact Empl. ID:

Please attach a detailed re-budget using the re-budget for companion projects spreadsheet

Amount companion funded this action:\$

If you need to establish more than two companion projects, please use additional forms. By making this request, it is assumed that all interested parties have relinquished and/or accepted their respective responsibilities.