

**CHANGE OF PRINCIPAL INVESTIGATOR (PI) REQUEST FORM**

**Original PI Name:** [PI Last Name, First Name]

**Project #:** [Project #] **Proposal/DSS#:** [Proposal ID]

**Project/Protocol Title:** [Project/Protocol Title] **IRB # (if applicable):** [IRB #]

**Administrating Dept.:** [Administering Department]

**Reason for change of PI:** [Justification]

*By signing below, I agree to remove myself as the Principal Investigator of the above-referenced project/study \*****effective [Date Change of PI takes effect]****\*.*

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**Signature of Original PI Date**

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**Signature of Original Administrating Department Chair Date**

*\*Required when change of PI results in change of Department*

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**Signature of Original Administrating Department Dean Date**

*\*Required when change of PI results in change of Department*

**New/Replacement PI Name:** [PI Last Name, First Name] **Employee ID:** [uNID]

**PI Telephone #:** [Telephone] **PI Email:** [Email]

**Administrating Dept:** [Administering Department] **Dept Org ID:** [Dept. Org ID]

**College:** [College] **Location Code:** [Location Code]

**Campus Address:** [Campus Address]

**New PI qualifications:** [Qualifications]

*\*Attach new PI CV or Bio*

**NEW PI ASSURANCES**

By signing below, I certify that:

* I have reviewed the protocol, if applicable, and the agreement for this study and/or project, understand my obligations thereunder, will fulfill my obligations, and will personally conduct or supervise the described clinical trial and/or project;
* I have read the [University of Utah Research Handbook](http://osp.utah.edu/policies/handbook/roles-responsibilities/principal-investigator.php) and agree that I am qualified to act as PI and accept responsibility as specified thereby;
* I have read and understood the [University of Utah Misconduct Policy](http://osp.utah.edu/policies/); and
* I have submitted a [Conflict of Interest](http://osp.utah.edu/grant-life-cycle/develop-proposal/conflict-interest.php) (“COI”) disclosure in the Business Relationships Reporting System**.**

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**Signature of New/Replacement PI Date**

**NEW ADMINISTRATING DEPARTMENT CHAIR/DIVISION HEAD AND DEAN APPROVAL**

*\*Required when change of PI results in change of Department*

By signing below, I agree to commit the support of the Department and College to this project/study as specified in [Chapter 1](http://osp.utah.edu/policies/handbook/roles-responsibilities/) of the [University of Utah Research Handbook](http://osp.utah.edu/policies/handbook/) and approve the change of Principal Investigator:

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**Signature of New/Replacement Chair/Division Head Date**

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**Signature of New/Replacement Dean (if applicable) Date**